

COVID-19 CORONAVIRUS

**Revised GuestHouse Guidelines &  
Procedures**

## Our action plan



Wash Hands

1. Covid-19 induction training delivered to all team members.
2. Social distancing policy in place.
3. Cleaning carried out with HSE recommended products.
4. PPE in use by team members.
5. Revised dining options for breakfast.
6. Hand sanitizer stations available throughout the Guesthouse.
7. Updated cleaning & sanitization programme in place.
8. Individual hand sanitizer & masks available for purchase at reception.



Distance  
Yourself

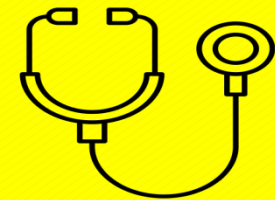
## Ten points for guests to remember...

1. Wash hands & use hand sanitizer frequently.
2. Maintain your physical distance.
3. Limit group size to 4 people if possible.
4. Stay within your own family/household group.
5. Maintain stairs etiquette rules.
6. Stay at home if you display **Covid-19** symptoms.
7. Clean & sanitize your phone, laptop and keys regularly.
8. Maintain cough / sneeze etiquette.
9. Do not smoke or vape near others or at Guesthouse entrance.
10. Avoid cash payments.

- **Plexiglass screen** have been installed at reception.
- We have **limited the capacity** in the dining area by limiting the number tables and chairs in the breakfast restaurant to allow at least 2 metres between tables and to avoid overcrowding.
- A maximum of **4 people per table** will be permitted.
- Avoid use of public toilets where possible.
- **Table service only** will be offered in the Guesthouse restaurant.
- Guests are asked to **remain seated** for the duration of their meal.
- Smoking is permitted in the garden and on the balcony, but not at the front of the guesthouse.
- **Maintain a physical distance** of at least 2 metres between you and other guests outside of your immediate group / household.

- **Do not share tables** with other guests that are not part of your travelling Group or Household.
- A **Maximum of 4 persons** per table is permitted in Guesthouse Restaurant.
- **Families travelling with children**, designated Family Tables have been assigned in the hotel restaurant.
- **Please pre-book** your time for dining in the guesthouse restaurant.  
Breakfast only.

- Housekeeping teams **are equipped and trained** to use PPE.
- Front of house team will wear PPE as appropriate.
- **Hand sanitization stations** at entry to guesthouse reception and throughout the guesthouse public areas.
- **HSE recommended sanitization products** are in use throughout the guesthouse.
- All guests are asked to **wash hands or use hand sanitizer frequently**.
- **Our team** is continuously checking around the guesthouse to ensure that all guest and public areas are clean.
- Advanced cleaning programmes and additional cleaning is in place in our **Back of House Areas**.



- **Self-Check List...**

When to avoid un-necessary journeys:

- If you have been in **close contact with a confirmed case** of coronavirus in the last 14 days.
- If you have a **temperature of 38°C or higher** and suffer with any of the following symptoms:
  - Ongoing coughing
  - Difficulty breathing
  - Ongoing diarrhoea
  - Ongoing vomiting
  - Skin rash
  - Bruising or bleeding without injury
  - Looking obviously unwell
  - Confusion
  - Chest pain or pressure
  - Lose of speech or movement
  - Conjunctivitis
  - Lose of taste and smell
  - Confusion
  - A rash on skin, or discolouration of fingers/toes
  - Fever
  - Dry cough
- **If you have been overseas** in the last 14 days (you must self-isolate for the next 14 days).